

Green Irene Green Office Makeover

As small business owners, we all want some of the same things—satisfied customers, motivated healthy employees, **reduced expenses** and **increased profits**. Your local Green Irene Eco-Consultant will walk through your office, talk with you and any employees you designate, and **start you on the path** to greening your office and business practices. Your local Green Irene consultant will then present a set of recommendations and concrete steps (including a written action plan) that you and your team can implement at your own pace, either on your own or with further consulting assistance. In the Green Office Makeover, our number one priority is to help you make your office a more **efficient** and **healthy** place to work. **Green your office today and start saving money tomorrow!**

Green Office Makeover Topics include:

- Energy conservation and efficiency
- Energy efficient lighting replacements
- Water conservation and water purity
- Improving indoor air quality
- Creating a toxic-free workplace
- Recycling and waste reduction strategies
- Green purchasing strategies, including electricity from renewable sources
- Sustainable travel and transportation options
- Tax credits, rebates and other financial incentives

Your Green Office Makeover includes a consultation and evaluation at your office, presentation of the Green Irene findings and recommendations (during the same visit), phone and email follow-up with your local Eco-Consultant and a three-month membership to “Ask Green Irene”. This gives you access to our private green office database and free email support from our central Green Irene Research Team. Your local Eco-Consultant is also available to give a GO GREEN workshop to your employees about greening their homes.

We'll Show You How Much Green Practices Can Save

Your Green Irene Eco-Consultant comes armed with tools that illustrate the specific dollar savings available throughout your office by adopting green practices. Are you interested in more energy efficient lighting but concerned about the upfront cost? Your Eco-Consultant can show you how quickly that investment can pay off. Wondering how much a specific device costs to run each year? Our Kill-A-Watt tool may help you make better technology choices. Your electrical devices are hard at work, even when you are not, and use energy constantly. Your local Green Irene will show you tools to reduce this “phantom” energy use. Some simple changes to the technology you currently use, and how you use it, will make a big impact on your electric bill. For example, a free software download will save you up to \$80 annually per PC. The savings from that one idea can pay for the whole consultation.



Energy Savings is Just the Start of our Approach to Going Green

In the United States, an estimated \$60 billion a year is lost in worker productivity due to unhealthy work environments. The Green Office Makeover considers ways to reduce common workplace toxins and improve indoor air quality for your employees. Your employees will appreciate the attention you are giving to their work environment. Healthy employees are more productive and this directly impacts your bottom line.

We have all heard the mantra, "Reduce, Reuse, Recycle". For a small business owner with an eye on the bottom line and your company's environmental

footprint, you will

appreciate the value of a waste audit, a paper reduction policy, properly disposing of electronic waste and the creation of an office "reuse" center.

Your Green Irene will offer advice on steps you can

take to reduce the waste in your office. Our ideas on how to green your meetings will make participants feel like their work practices are consistent with their home values.

Our Recommendations Report will also introduce products, which we offer for sale through an online catalog. You will want to consider incorporating some of these to help in your efforts to green your office. Your Green Irene will also be able to refer you to other qualified green professionals in your area as part of our Sustainable Contractors Network.

Take Your First Steps to Go Green and Have a Plan to Keep Making Progress

A Green Office Makeover requires a relatively small commitment of time and money. In return, you are making a strong initial commitment to yourself and your employees to provide a less wasteful and healthier office environment. What a great message that sends to your customers, your community and your current and future employees. While many companies want to say they are "green", you will have actually taken the *first steps*. Green Irene will recognize this effort with a certificate and website decal.

For small businesses owners with 10 or fewer employees at one location, our two-hour Green Office Makeover is \$250. Larger offices, with up to 50 employees, require a half-day consultation for which we charge \$450. The

Green Office Makeover includes phone and email follow up from your local Green Irene, your customized Green Irene Recommendation Report, and a three-month commitment from Green Irene to help you on your path to sustainability with our "Ask Green Irene" membership.

Contact your local Green Irene Eco-Consultant today to schedule this onsite consultation service. Our mission is to green the world, one office at a time. Let us start with yours!

A Green Office Makeover will start you on the path to greening your office and business practices.

About Green Irene

Green Irene will lead your co-workers and family to a healthier, safer and more sustainable lifestyle and save you money, energy, and water with our consulting services and green home and green office products.

• **Green Office Makeovers** • **Green Home Makeovers** • **GO GREEN Workshops** • **"Ask Green Irene" Research Services**

Your Local Green Irene Eco-Consultant

Green Lean Waste Solutions
www.GreenIrene.com/GLWSKentIsland
GLWS.KentIsland@greenirene.com
(443) 786-9710

Green Irene eco-consulting services and Green Irene-recommended green office products are provided by independent authorized Green Irene Eco-Consultants

Green Irene LLC
Greening Our World, One Home (and Office) At a TimeSM

